

GARDNERVILLE TOWN BOARD

FINAL AGENDA

December 7, 2004

The **Regular** meeting of the Gardnerville Town Board will be held on **Tuesday, December 7, 2004**, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Post Office, Raley's Market, and Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. **ALL AGENDA ITEMS ARE DISCUSSION AND POSSIBLE ACTION ITEMS UNLESS OTHERWISE NOTED.**

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

NOTICE RE: NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

- **Call to Order – Pledge of Allegiance-Randy Slater**
- **Approval of the Agenda**
- **Approval of Previous Minutes-November 2, 2004 Regular Board Meeting**
- **Discuss Good News in Gardnerville**
- **Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

1. Discussion and possible action on Proclamation No 04-05 recognizing and thanking Bernie Curtis for his service to Douglas County and the Town of Gardnerville.

CONSENT CALENDAR

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

- **Motion to approve consent calendar.**

TOWN DEPARTMENTS

2. Accept Health and Sanitation Monthly Report
3. Accept Public Works Monthly Report
4. Accept Parks Department Monthly Report
5. Authorize accounts receivable write-offs for 2004.

CORRESPONDENCE

6. Correspondence

TOWN MANAGER

7. Approve Claims for November 2004
8. Approve budget transfers for November 2004.

ADMINISTRATIVE AGENDA

IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT

TOWN BOARD

9. Discussion and possible action on election of Chairman and Vice Chairman for 2005 (approx 5 minutes).
10. Discussion and possible action on presentaion of the 2004 gavel to Chairman Paul Lindsay (approx 5 minutes).

TOWN ENGINEER

11. Accept Town Engineer's monthly report of activities (approx 5 minutes).

TOWN MANAGER

12. Accept Town Manager's monthly report of activities (approx 5 minutes).
13. Accept 2004 Annual Report (approx 5 minutes).
14. Discussion and possible action on Resolution No. 2004R-084, augmenting the Fiscal Year 2004-2005 Town budget (approx 10 minutes).
15. Discussion and possible action to authorize Town commerical planning and development of commercial design guidelines (approx 10 minutes).

TOWN MAINTENANCE FOREMAN

16. Accept Town Maintenance Foreman's monthly report of activities (approx 5 minutes).

TOWN ATTORNEY

17. Accept Town Attorney Monthly Report of Activities (approx 5 minutes).
18. DISCUSSION AND POSSIBLE ACTION TO APPROVE A NEW LEASE WITH THE CARSON VALLEY ACTIVE 20/30 CLUB #85 FOR THE USE OF THE GARDNERVILLE BRANCH JAIL BUILDING THRU THE YEAR 2026, LOCATED AT 1440 COURTHOUSE STREET, APN 1320-33-402-014, TOWN OF GARDNERVILLE, OWNER. THE PROPOSED NEW LEASE REPLACES THE SUB-LEASE BETWEEN THE TOWN OF GARDNERVILLE AND THE CARSON VALLEY ACTIVE 20/30 CLUB #85 ENTERED INTO IN 1996 (APPROX 15 MINUTES). (Continued from the November 2004 meeting)
19. DISCUSSION AND POSSIBLE ACTION TO TERMINATE THE 1976 COOPERATIVE AGREEMENT WITH DOUGLAS COUNTY AND THE TOWN FOR USING AND MAINTAINING THE OLD GARDNERVILLE JAIL FOR A PERIOD OF FIFTY (50) YEARS, AND FORMALLY REQUEST DOUGLAS COUNTY TO TAKE ACTION TO TERMINATE (APPROX 5 MINUTES). (Continued from the November 2004 meeting)

Next Regular Town Board Meeting January 4, 2004

Town Board and Staff Annual Family Christmas Party Friday, December 10, 5:30 pm at J&T's